FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00055092-E **Type of Permit:** FILMING **Release Date:** 08/29/2012

Production Company NEW LEAGUE PRODUCTIONS INC

Insured Company Name NEW LEAGUE PRODUCTIONS INC
Contact Phone No. 1 310-828-2599
Contact Phone No. 2
Fax 310-828-4970
Address 1201 W 5TH ST, STE M150
LOS ANGELES, California 90017

Production Title NLP

Type of Production TV Sitcom

Producer Richard King

Director Jeff Schaefer

1st AD Neil Daly

Production Manager Richard King

FilmL.A. Coordinator Jodi Strong

Location Manager Michael Burmeister
Primary Phone Mobile - 818-400-4406
Secondary Phone

Location Assistant Kyle Oliver
Primary Phone Mobile - 818-720-1964
Secondary Phone

Fees

LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$76.00
LA CITY DEPT OF REC AND PARKS MONITOR ADMIN FEE	$76.00

Total Permit Fee $152.00

Number of Locations 1

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Summary Information — Location

Permit Number	F00055092-E	**Location Manager**	Michael Burmeister
Production Company	NEW LEAGUE PRODUCTIONS INC	Primary Phone	Mobile - 818-400-4406
Insured Company	NEW LEAGUE PRODUCTIONS INC	Secondary Phone	
Production Title	NLP		

Location Address 5355 Encino Ave, Encino, CA, 91316

Location Type Private Residence

Prep Dates 8/21/2012 - 8/21/2012 07:00 - 22:00 1 day

Film Dates 8/22/2012 - 8/24/2012 06:00 - 00:00 3 days
8/27/2012 - 8/27/2012 07:00 - 22:00 1 day

Strike Dates 8/28/2012 - 8/28/2012 07:00 - 19:00

Hold Dates 8/25/2012 - 8/26/2012 00:00 - 00:00

Open or Closed to the Public Closed

Generic Conditions
Community Survey Obtained
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
No cast or crew parking on area streets
Uniformed officers shall have a copy of the film permit in their possession and are required to confirm that all traffic control signage devices are in place.

Please see attached document Balboa Parking.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	6
Cast/Crew vehicles	5
Cube Trucks	2
Generator	2
Honey Wagons	1
Picture vehicles	2
Portable restrooms	1
Stakebed Trucks	8
Trailers	6
Vans	4

Personnel on Location

Type	Quantity
Cast	8
Crew	50

Filming Activities Equipment on property; Equipment on sidewalk, in curb lane & across street; Handheld equipment; Interior and exterior dialogue;

Jurisdiction **Political:** Los Angeles City - Council District 05 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 561 **Grid:** B2

Approvals LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE Jodi Strong

Coordinator Note CREW PARKING AT BALBOA PARK 8/22-8/24 & 8/27

8/22: 0500-0200
8/23: 0630-0200

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Summary Information — Location

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8/24: 0630-0200
8/27: 0630-0200

REC AND PARK GATE MONITOR REQUIRED 8/22 0500-0700 HRS.

Coordinator Note RIDER E CHANGES TIME ON CREW PARKING LOT ON 8/27. ADDS GATE MONITOR FROM 5AM-7AM

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Other Location

BALBOA PARK
6300 Balboa Blvd., Van Nuys, CA, 91406

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Okay for Production Company to crew park at Balboa lot between soccer and the baseball and soccer field on 08/22/12 5am-2am, 8/23/12 – 8/24/12 6:30am-2am, and 8/27/12 6:30am-2am.**
- **Okay to have breakfast catering truck.**
- **Must leave access at all times on both sides for maintenance.**
- **Cannot have any vehicles moved onto or parked on the grass.**
- **Must provide own lavatory facilities.**
- **Cannot impede park patrons from park activities.**
- **Production Company may do up to 2 minute pedestrian control.**
- **May not stake into the ground unless approved to do so.**
- **May not drive on any park service road or grassy areas unless approved.**
- **May not block entrance or exits.**
- **Patrons have the right of way at all times.**
- **May only park in lot between baseball and soccer fields.**
- **Production Company is not allowed to cater.**
- **May not park any vehicles in the Burbank lot at any time.**
- **No parking in Handicap stalls.**
- **Must maintain access to facility staff parking at all times**
- **Must allow dumpsters to be emptied on Monday or Tuesday.**
- **Must maintain access to dumpsters at all times.**
- **Must not close off the parking lot, must allow cars to be able to drive thru at all times.**
- **Cannot impede park patrons from park activities.**

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It is the company's responsibility to distribute these guidelines to all crew members. These are general guidelines for the area and are subject to change depending on your request.
8/21/2012

- **Cannot interfere, prevent, or clear park patrons from the location of filming.**
- **Must work around maintenance activities.**
- **Production Company does not have exclusive use of the parking lot.**
- **Production Company does not have exclusive use of any part of the park at any time.**
- **Production Company does must keep at least 20 available spots open for the public.**
- **Production Company does not have permission to stake into fields.**
- **MUST adhere to Park Film Monitor's instructions. Park Film Monitor's instructions and/or judgment may override written guidelines.**

- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.

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8/21/2012

- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

New League Productions Inc / NLP
Balboa Sports Complex - Balboa Lot between Soccer & Baseball Fields
F-55092-c

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